

PCDS Transportation Request Form
Academic Year 2021-2022
Grades 1 – 12

NO SERVICE IS AVAILABLE FOR PRE-K OR K STUDENTS (School Policy)

NAME OF STUDENT(S): _____

MAIN ADDRESS: _____

SECONDARY ADDRESS: _____

GRADE(S): _____

PLEASE CHECK DESIRED ROUTE:

CENTRAL PICK-UP POINTS:

- | | |
|--|---|
| <input type="checkbox"/> Home Depot | 90 th Street and Shea |
| <input type="checkbox"/> Pinnacle Peak Walgreens | Pima and Pinnacle Peak |
| <input type="checkbox"/> DC Ranch Shopping Center (Flemings) | Thompson Peak Parkway |
| <input type="checkbox"/> Isaac School District Support Services Building | 4135 W. Thomas Road |
| <input type="checkbox"/> Jack in the Box Restaurant | 43 rd Ave. and Bethany Road |
| <input type="checkbox"/> Wm. T. Machan Elementary School | 2140 E. Virginia |
| <input type="checkbox"/> Jack in the Box Restaurant | 24 th Street and Roosevelt |
| <input type="checkbox"/> Orangewood School | N. 19 th Ave and Orangewood Ave. |
| <input type="checkbox"/> Chandler Fashion Square Mall (Five Guys) | 3395 W. Chandler Blvd. |
| <input type="checkbox"/> Desert Ridge | 21001 N. Tatum Blvd. |
| <input type="checkbox"/> Jack in the Box Restaurant | 48th and McDowell |
| <input type="checkbox"/> The Vig | 40 th and Indian School |

PLEASE SELECT:

- Round Trip Service
 One Way Service _____ a.m. _____ p.m.

I wish to request bus service for the student(s) listed above. Please find enclosed my **non-refundable deposit of \$500** that will be applied to my total fee. If a bus route is not available for my child, my deposit will be refunded. One half of the fees are due by **October 1, 2021** and the balance due on **January 1, 2022**.

I understand that this is not a contract and that this registration form is being used by the School to determine the feasibility of bus routes. The School reserves the right to add or delete routes as needed. I have also reviewed the attached *PCDS Student Bus Riding Code of Conduct* and discussed this information with my child(ren). I understand and intend to comply with the expectations summarized within and know that any failure to follow the rules outlined can lead to disciplinary action and/or loss of bus riding privileges.

Signature of Parent(s) or Guardian(s)

Date

Home No: _____

Work No: _____ Cell No: _____

2021-2022 TRANSPORTATION SERVICE YEARLY FEES

Phoenix Country Day School endeavors to provide bus transportation to neighborhoods of families requesting such, depending upon the geographical location of the student's residence and the availability of space. Service is not available for Pre-Kindergarten or Kindergarten students. Please review the ***Transportation Request Form*** on the reverse side of this page and return it to Donna Corbett with the Enrollment Contract if interested in transportation services. To reserve a space, this form **must** be returned by **May 28, 2021**.

- **Sibling Discount** – Families with more than one child can now benefit from a 25% discount for the second sibling and beyond.

Central Pick-Up Point Fees

	<u>ONE WAY</u>	<u>ROUND TRIP</u>
SCOTTSDALE		
Home Depot	\$1,400	\$2,200
Desert Ridge	\$1,400	\$2,200
PINNACLE PEAK AREA		
DC Ranch Shopping Center (Flemings)	\$1,600	\$2,700
Pinnacle Peak Walgreens (Pima & Pinnacle Peak Rd)	\$1,600	\$2,700
CENTRAL PHOENIX AREA		
Isaac School District Support Services Building	\$1,400	\$2,200
Jack in the Box Restaurant (Bethany Home)	\$1,400	\$2,200
Wm. T. Machan Elementary School	\$1,300	\$1,800
Jack in the Box (Roosevelt)	\$1,300	\$1,800
Orangewood School	\$1,400	\$2,200
Jack in the Box (48th and McDowell)	\$1,300	\$1,800
The Vig (40 th and Indian School)	\$1,300	\$1,800
CHANDLER		
Chandler Fashion Center (Five Guys)	\$1,700	\$3,000

TRANSPORTATION SERVICES AVAILABLE FOR GRADES 1 – 12 ONLY.

One half of the fees are due by October 1, 2021, and the balance due on January 1, 2022.

PCDS Student Bus Riding Code of Conduct

Phoenix Country Day School has developed the transportation rules and regulations listed below so that we can provide a safe and comfortable atmosphere while transporting your child to and from school. We ask that you kindly take the necessary time to review these rules with your child(ren). It is very important that children and parents understand that the bus is an extension of school and that the school's core values of respect and responsibility apply. Once you have reviewed the information below with your child(ren), sign in the designated space and return by May 28, 2021. Transportation services cannot begin until the School has received a signed copy of the Transportation Request Form that verifies agreement with the *PCDS Student Bus Riding Code of Conduct*. Please keep a copy of this form for your records.

Bus Pick-up and Drop-off Procedures

- The driver is responsible for maintaining the bus schedule and will not wait past the scheduled departure or arrival time. **Please be on time.** If the bus is late, please call the assigned bus driver or Jesse North at (602) 955-8200 x2207.
- The buses will pick up students in Parking Lot #7, located behind the Music Building.
- Monday through Thursday buses depart the campus at 3:15 p.m.
- Friday buses depart the campus at 2:20 p.m.
- When there is a noon dismissal, buses depart the campus at 12:20 p.m.
- Please inform the bus driver when absence is expected from school.
- Students will be picked up and dropped off only at assigned school bus stops. Any change in this requires written permission from the student's parent.
- A student who misses a bus departure from school must report to the Administration Office in order to contact parents.
- Students who are not picked up by a parent at their designated pick up point will be returned to the school's Administration Office, where parents will be called to pick up their child from PCDS.

Bus Safety Procedures

The bus driver is in charge and following the driver's instructions is imperative to good bus safety. You will receive special instructions from the driver in case of an emergency.

- Students are required to wear seat belts at all times and are to remain seated while the bus is in motion.
- Students should never extend hands, arms, feet or heads outside of the bus windows and should never throw anything out of a bus window.
- Backpacks, musical instruments, equipment, etc. must be stored under the seats or in an empty seat.
- Students must wait until the bus comes to a complete stop before approaching the bus or leaving their seat to exit the bus.
- Students are required to cross in FRONT of the bus when crossing the road upon entering or departing the bus.
- Students, once off the bus, should move away from the bus.
- At least twice a year, as required by law, students will perform a school bus evacuation drill. During these evacuation drills, students will be expected to practice proper emergency exiting of the school bus with the guidance of the driver.

Authorization to Board or Leave PCDS Bus Unaccompanied by Parent/Guardian

If you desire your Middle School or Upper School student(s) to be allowed to Board or Leave the PCDS bus unaccompanied by a parent/guardian, please complete the form entitled "**Authorization to Board or Leave PCDS Bus Unaccompanied**". **Lower School (LS) students must always be accompanied by a parent/guardian for both bus pick up and drop off. LS students may not be released into the custody of a sibling unless that sibling is an adult and named on the pickup list.**

General Rules for Riding the Bus

- The Rules of Conduct that govern a student's actions during school, as outlined in each division's Student Handbooks, apply to all students riding the bus to and from school.
- Cell phone use is limited to pre-boarding and post-departure.
- Personal electronic music devices may be used at a volume level that cannot be heard by others so that the bus driver can get the immediate attention of all students quickly.
- No eating is permitted on the bus. Students are allowed and encouraged to have a refillable, personal water bottle.
- No rough play, loud talking, or screaming is permitted.

Transportation Contact Information

Phoenix Country Day School values the safe transportation of students to and from our campus. For information regarding student transportation, please contact the following:

General inquiries regarding bus transportation:

Jesse North (602) 955-8200 x2207

Jesse.North@pcds.org

Jennifer Hoyt (602) 955-8200

Jennifer.Hoyt@pcds.org

Registration for Bus Service:

Jesse North (602) 955-8200 x2207

Jesse.North@pcds.org

Accounting and/or payment questions:

Contact Business Office at (602)955-8200 x2224

Donna.Corbett@pcds.org

Emergency contact for current bus riders:

Please contact the assigned bus driver or Jesse North (602) 955-8200 x2207 or Jennifer Hoyt (602) 955-8200.

Para español:

Julie Tamer 602-955-8200 x2215

Julie.Tamer@pcds.org